

Request Public Record Information

Florida law requires that all public records (unless specifically exempt, as described below) be available for inspection by anyone. Individuals requesting to view public records are not required to provide a reason or purpose for their request.

Under [Section 119.011, Florida Statutes](#), a “Public Record” includes all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or any other materials—regardless of form or method of transmission—created or received in accordance with law or in connection with official agency business.

Certain records, however, are exempt from public inspection. These exemptions, outlined in [Section 119.071, Florida Statutes](#), may include items such as annuity contracts, financial information, complaints, performance evaluations, medical details, and social security numbers. When a record contains both exempt and non-exempt information, state law requires the agency to redact (remove) the exempt portions before releasing the record.

Custodian of Public Records

Attn: Public Records Liaison: Melaura Martinez
1800 27th Street, Building B.
Vero Beach, FL 32960
Phone: (772) 226-1373
To submit a request online: mmartinez@ircpa.org

For your convenience, you may also visit any of our two locations.